

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the October 10, 2016 Potter County Commissioners' Court meeting.

The minutes from the October 10, 2016 Potter County Commissioners' Court meeting were so recognized.

2. **CORRECTION OF MINUTES:** To consider and approve correction of a clerical error in the minutes of the court's 09-26-16 meeting, agenda Item 15 POTTER COUNTY LAW ENFORCEMENT COMPLEX PROJECT, to correctly record Commissioner Murguia's vote as a vote "Against" rather than "In favor of" a motion made to authorize the Potter County Purchasing Agent to go out for competitive sealed bids on said project. [Murguia, Brumley]

MOTION was made by Commissioner Murguia: I make a motion to approve the clerical error in the minutes September 26-16, to correctly reflect the vote.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

3. **BUDGET AMENDMENTS:** To consider and act upon approving budget amendments for the 2016-2017 fiscal year. [Hood]

MOTION was made by Commissioner Church: I move to approve the budget amendments as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

4. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 5, 2016 through October 19, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 171281-171537 and wire #796-801 in the total amount of \$2,343,011.96.

MOTION was made by Commissioner Vaughn: I move to approve the Vouchers as noted by the County Judge for October 5, 2016 through October 19, 2016.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized. See Documentation

6. **WORKERS' COMPENSATION INSURANCE:** To hear a report from Steve Lapp with Fairly Consulting Group, regarding Workers' Compensation Insurance Renewal for 2016-17 and:

- a) Consider and act upon the recommendation to renew the Workers' Compensation contract to Texas Political Subdivision for the amount of \$169,818 for the period of November 1, 2016 through October 31, 2017. This fee includes the fee for Fairly Consulting Group LLC as the County's broker to be paid separately by the County.
- b) Authorize Potter County Judge to sign the Order to Bind Workers' Compensation, Addendum and Service Agreement and necessary contracts as they become available. [Shelton, Holland, Lapp]

Steve Lapp, Fairly Consulting Group, and Kay Holland, Potter County Human Resources Director gave a report to Commissioners' Court.

a. MOTION was made by Commissioner Vaughn: I move to approve the recommendation to renew the Workers' Compensation contract to Texas Political Subdivision for the amount of \$169,818 for the period of November 1, 2016 through October 31, 2017.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

b. MOTION was made by Commissioner Murguia: I make a motion to authorize the Potter County Judge to sign the Order to Bind Workers' Compensation, Addendum and Service Agreement and necessary contracts items.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

7. **TREASURER'S REPORT:** To recognize Treasurer's Report:

- a) Monthly Report
- b) Quarterly Investment Report. [Jennings]

Leann Jennings, Potter County Treasurer, gave a Monthly Report and Quarterly Investment Report to Commissioners' Court.

The Monthly Treasurer's Report and Quarterly Investment Report were so recognized.

See Documentation

8. **SEVENTH COURT OF APPEALS:** To consider and act upon a construction project for the renovation of the breakroom at the Seventh Court of Appeals Office and to take any action necessary. [Quinn]
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Chief Justice Brian Quinn, Seventh Court of Appeals, and Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve a conceptual rendering and cost review for a construction project for the renovation of the breakroom at the Seventh Court of Appeals Office.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

9. **NARCOTICS CANINE:** To consider and act upon the retirement of Paris, a narcotic canine, who has reached the end of her career and allow her to live out her life with Deputy Dustin Lansbury who will provide proper care and relieve the county of costs for care for her. [Coffee]
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Sheriff Brian Thomas gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to retire Paris and allow Deputy Dustin Lansbury to keep proper care of this animal.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

10. **FIRE STATION 5:** To consider and act upon the proposed restoration of Fire Station 5. [Fitzpatrick]
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Pat Fitzpatrick, Fire Rescue, and Mike Head, Facilities Maintenance Director, gave an explanation to Commissioner's Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve Fire Station 5 for the proposed renovation the amount presented to Commissioners' Court and dollars to come from Capital Projects not to exceed \$156,000.00.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **POTTER COUNTY BURN BAN:** To consider and act upon the implementation of a burn ban. [Lake, Tanner]
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Pat Fitzpatrick, Fire Rescue, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we implement a burn ban for 90 days.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **SANTA FE HISTORICAL RAILWAY MUSEUM:** To consider and act upon a recommendation of Heath Acker to be appointed to the Board of Directors of Santa Fe Historical Railway Museum. [Wolfram]
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Walter Wolfram, President of Santa Fe Historical Railway Museum, spoke to Commissioners' Court.

Heath Acker, Vice President, Amarillo National Bank, was present before Commissioners' Court.

MOTION was made by Judge Tanner: I make a motion that we appoint Heath Acker to the Board of Directors of Santa Fe Historical Railway Museum.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **PRAIRIE SOUTH ESTATES NO. 1:** To consider and act upon a plat of Prairie South Estates Unit No. 1. [Daryl R. Furman, Furman Land Surveyors, Inc.]
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Daryl R. Furman, Furman Land Surveyors, Inc. gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the Prairie South Estates Unit No. 1 plat.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

14. **POTTER COUNTY EXTENSION OFFICE:** To hear an update regarding activity hosted by the Potter County Extension Office. [Murguia]
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Lizabeth Gresham, Texas A&M AgriLife Extension Agent, and Crystal Aguilar, came before Commissioners' Court.

15. **NEIGHBORHOOD PLANNING:** To provide an update on the City/County Neighborhood Planning process. [Murguia]

Commissioner Murguia gave a Neighborhood Planning report.

16. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation [Murguia].

Commissioner Murguia gave a Local Government Corporation update.

17. **COUNTY COMMISSIONER CONTINUING EDUCATION:** To recognize Commissioner Murguia's 19 continuing education hours, pursuant to Section 81.0025 of the Local Government Code; a County Commissioner must complete a minimum of 16 continuing education hours each calendar year. [Murguia]

Commissioner Pct. 2 Continuing Education hours were so recognized.

See Documentation

18. **INTERLOCAL AGREEMENT ADDENDUM – TEXAS CONFERENCE OF URBAN COUNTIES – TECHSHARE COURT:** To consider and act upon approval of an addendum to the agreement with the Texas Conference of Urban Counties for 2017 and to authorize the County Judge to sign the agreement. [Jackson]

MOTION was made by Commissioner Church: I move we approve the addendum to the agreement with the Texas Conference of Urban Counties for 2017 and to authorize the County Judge to sign the agreement.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

19. **EQUIPMENT PURCHASE:** To consider and act upon purchasing a 2017 Ram 2500 Crew 4x4 from Grapevine Dodge Chrysler Jeep in the amount of \$31,688.00 utilizing the Buyboard Contract #430-13. Funds budgeted in the 2016-2017 fiscal year. [Shelton, Ward]

Nick Ward, Facilities Maintenance, came before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to purchase the 2017 Ram 2500 Crew 4x4 from Grapevine Dodge Chrysler Jeep in the amount of \$31,688.00 utilizing the Buyboard Contract #430-13. Funds budgeted in 2016-2017 fiscal year.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave an update to Commissioners' Court on various Potter County projects.

21. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Collections:

- i. The employment of Helen Diaz Martinez as deputy-part time for replacement of Frances Magley effective October 10, 2016. [Prado] See Documentation

B. Road and Bridge

- i. The termination of Jessey Griffin as summer mower effective October 27, 2016. [Ysaguirre] See Documentation
- ii. The termination of Jesse Martinez as summer mower effective October 27, 2016. See Documentation
- iii. The discharge/termination of Teddy Moody as summer mower effective October 27, 2016. See Documentation
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MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

22. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 568 (98 female; 6 Childress) 81% felonies and 13% misdemeanors was given by Judge Tanner.

23. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

24. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

25. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

Commissioner Church requested discussion in regards to three Resolutions to be presented in the next Legislative Session.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, November 14, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 24th day of October, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy